



# POSITIVE HANDLING POLICY



## Harefield Primary School

Prepared By:	Name: Sian Carr		
Approved By:	Name:	Date:	Date:
Start Date:	Date: November 23	Review Date:	Date: November 24

## Contents

1	The Legal Framework.....	3
2	Positive Handling at Harefield Primary School .....	3
2.1	Definition.....	3
2.2	General Policy Aims .....	3
2.3	Specific Aims of the Positive Handling Policy.....	3
3	Why Use Positive Handling? .....	3
3.1	Alternative Strategies.....	3
3.2	Use of Positive Handling .....	4
3.3	Actions Following An Incident.....	4
4	Risk Assessments .....	5
5	Complaints .....	5
6	Appendix 1 - When might it be appropriate to use reasonable force? .....	5



## 1 The Legal Framework

Positive handling should be limited to emergency situations and used only in the last resort. Under the Children Order 1995, it is only permissible as described under the heading "Physical Control". Article 4 of the Education Order 1998 clarifies powers that already exist in common law. It enables trained staff in the school, authorised by the Headteacher, **to use such force as is reasonable, proportionate, necessary and in the best interests of the child**, to prevent a pupil from:

- Committing an offence
- Causing personal injury to, or damage to the property of, any person (including the pupil themselves)
- Engaging in any behaviour prejudicial to the maintenance of good order and discipline at the school or among its pupils, whether during a teaching session or otherwise.

(Examples of possible situations are given in Appendix 1)

## 2 Positive Handling at Harefield Primary School

### 2.1 Definition

Positive handling is the positive application of force with the intention of protecting the child from harming himself or others or seriously damaging property.

### 2.2 General Policy Aims

Staff at Harefield Primary School recognise that the use of reasonable force is only one of the last in a range of strategies available to secure pupil safety/ well-being and also to maintain good order and discipline. Our policy on positive handling should therefore be read in conjunction with our Behaviour and Safeguarding & Child Protection policies.

### 2.3 Specific Aims of the Positive Handling Policy

To protect every person in the school community from harm. To protect all pupils against any form of physical intervention which is unnecessary, inappropriate, excessive or harmful. To provide adequate information and training for staff so that they are clear as to what constitutes appropriate behaviour and to deal effectively with violent or potentially violent situations.

## 3 Why Use Positive Handling?

Positive handling should avert danger by preventing or deflecting a child's action or perhaps by removing a physical object, which could be used to harm themselves or others. It is only likely to be needed if a child appears to be unable to regulate and exercise self-control of emotions and behaviour. It is not possible to define every circumstance in which positive handling would be necessary or appropriate and staff will have to exercise their own judgement in situations which arise within the above categories. Staff should always act within the school's Behaviour Policy, particularly in dealing with disruptive behaviour. Staff should be aware that when they are in charge of pupils during the school day, or during other supervised activities, they are acting in *loco parentis* and should, therefore, take reasonable action to ensure pupils' safety and well-being. Failure to positively handle a pupil who is subsequently injured or injures another, could, in certain circumstances, lead to an accusation of negligence. At the same time staff are not expected to place themselves in situations where they are likely to suffer injury as a result of their intervention.

### 3.1 Alternative Strategies

There are some situations in which the need for positive handling is immediate and where there are no equally effective alternatives (eg is a pupil is about to run across a road). However, in many circumstances there are alternatives e.g. use of assertiveness skills such as:

- the broken record in which an instruction is repeated clearly until the pupil complies



- the use of a distracter, such as a loud whistle, to interrupt the behaviour (such as a fight) long enough for other methods of verbal control to be effective
- the withdrawal of attention (audience) e.g. if an action such as damage to property is threatened
- other techniques designed to defuse the situation, such as the avoidance of confrontation, or use of humour (in these cases the incident can be dealt with later when emotions are no longer running high)
- the employment of other sanctions consistent with the school's Behaviour Policy.

### 3.2 Use of Positive Handling

**Positive handling should be applied as an act of care and control with the intention of re-establishing verbal control as soon as possible and, at the same time, allowing the pupil to regain self-control. It should never take a form which could be seen as a punishment.**

Named staff who have received training are only authorised to use reasonable force in applying positive handling, although there is no absolute definition of this, as what constitutes reasonable force depends upon the particular situation and the pupil to whom it is being applied. However, as a general rule, only the force necessary to stop or prevent the behaviour should be used, in accordance with the guidelines below. There are some forms of physical intervention, which may involve minimal physical contact, such as blocking a pupil's path or the staff member physically interposing themselves between one pupil and another pupil or object. However, in some circumstances, direct physical contact may be necessary. In all circumstances other methods should be used if appropriate or effective positive handling should be a last resort.

When positive handling becomes necessary:

#### DO

- **Only use such force as is reasonable, proportionate, necessary and in the best interests of the child**
- Tell the pupil what you are doing and why
- Use the minimum force necessary
- Involve another member of staff if possible
- Tell the pupil what s/he must do for you to remove the restraint (this may need frequent repetition)
- Use simple and clear language
- Hold limbs away from a major joint if possible e.g. forearm
- Relax your restraint in response to the pupil's compliance

#### DO NOT

- Act in temper (instead involve another staff member if you fear loss of control)
- Involve yourself in a prolonged verbal exchange with the pupil
- Attempt to reason with the pupil
- Involve other pupils in the restraint
- Touch or hold the pupil in sexual areas
- Twist or force limbs back against a joint
- **Hold the pupil in a way which will restrict blood flow or breathing e.g. around the neck**

### 3.3 Actions Following An Incident

Positive handling often occurs in response to highly charged emotional situations and there is a clear need for debriefing after the incident, both for the staff involved and the pupil. **A member of the leadership team should be informed of any incident as soon as possible** and will take responsibility for making arrangements for debriefing once the situation has stabilised. An appropriate member of the teaching staff should always be involved in debriefing the pupil involved and any victims of the incident should be offered support, and their parents informed.



If the behaviour is part of an ongoing pattern it may be necessary to address the situation through the development of a Behaviour Response Plan and accompanying risk assessment alongside other strategies agreed by the Inclusion Lead. It is also helpful to consider the circumstances precipitating the incident to explore ways in which future incidents for this pupil can be avoided.

All incidents must be recorded immediately on CPOMS and reported online to Hamwic Education Trust. All sections of this report should be completed so that in the event of any future complaint a full record is available. A member of the leadership team will contact parents/carers as soon as possible after an incident, on the same day, to inform them of the actions that were taken and why, and to provide them with an opportunity to discuss it.

## 4 Risk Assessments

If we become aware that a pupil is likely to behave in a disruptive way that may require the use of reasonable force, we will plan how to respond if the situation arises. Such planning will address:

- Management of the pupil (e.g. reactive strategies to de-escalate a conflict, holds to be used if necessary)
- Involvement of parents/carers to ensure that they are clear about the specific action the school might need to take
- Briefing of staff to ensure they know exactly what action they should be taking (this may identify a need for training or guidance)
- Identification of additional support that can be summoned if appropriate

## 5 Complaints

A clear positive handling policy, adhered to by all staff and shared with parents/carers, should help to avoid complaints from parents/carers. It is unlikely to prevent all complaints, however, and a dispute about the use of force by a member of staff might lead to an investigation, either under disciplinary procedures or by the police and social services department under child protection procedures. It is our intention to inform all staff, pupils, parents/carers and governors about these procedures and the context in which they apply.

This policy will be reviewed annually.

## Appendix 1 - When might it be appropriate to use reasonable force?

Examples of situations that may require restraint are when:

- a pupil attacks a member of staff, or another pupil
- pupils are fighting
- a pupil is causing, or at risk of causing, injury or damage by accident, by rough play, or by misuse of dangerous materials, substances or objects
- a pupil is running in a corridor or on a stairway in a way in which s/he might have or cause an accident likely to injure themselves or others
- a pupil absconds from a class or tries to leave school (NB this will only apply if a pupil could be at risk if not kept in the classroom)
- a pupil persistently refuses to obey an order to leave an area
- a pupil behaves in such a way that seriously disrupts a lesson.

## Appendix 2 Named staff that have received Securicare training:

- Sian Carr
- Claire Sambles
- Natasha Jackson
- Zoe Yeats
- Zoe Cooper
- Zoe Collins



- Emma Millard
- Tracy Cocking

